

Third Party Transfers of MMRRC Materials

In general, MMRRC policy prevents an original recipient of MMRRC materials (e.g., mice, germplasm, ES cells, etc) to send or share that material with another (third party) investigator (“third party transfer”). However, under the following special circumstances, the MMRRC will agree to a request allowing third party transfers as long as all of the following 3 conditions are met:

- The transfer of MMRRC materials, or modifications thereof, from the original recipient to another investigator is for research collaboration purposes only;
- The third party investigator will only be using the MMRRC product, or modified product, for the project on which they are collaborating with the original recipient; and
- The third party investigator will not distribute the MMRRC products, or modifications thereof, to any other investigator.

To request permission to transfer MMRRC materials, the following steps must be taken:

- The original recipient must submit a request to the MMRRC Customer Service Center, service@mmrrc.org, (email acceptable) stating that they would like to transfer materials to another investigator for the purposes of a research collaboration only; in the letter (email), please include the third party investigator’s name, contact information, and the MMRRC product identifier and/or order number;
- The appropriate transfer agreements must be completed by the third party institution, signed by their authorized institution official, and submitted to the MMRRC Customer Service Center (service@mmrrc.org); the customer service center will assist in providing the correct required agreement upon receipt of the above described letter; and
- If the materials to be transferred are *modifications* of MMRRC material, then both the original recipient and the third party investigator must submit a special Letter of Permission signed by both parties’ institutions to the MMRRC Customer Service Center (service@mmrrc.org); include in your letter or email regarding collaboration notification that the product has been modified, and describe the modification, so we may supply to you the Letter of Permission document.

Please send your request regarding collaboration to:

MMRRC Customer Service Center

Email: service@mmrrc.org 

Fax: 530-757-3284

Mail: University of California, Davis

Mouse Biology Program

2795 Second Street, Suite 400

Davis, CA 95618

NOTE: The MMRRC cannot guarantee that strains received from indirect sources adhere to the same quality standards as those distributed directly from the MMRRC. The significance of understanding and documenting the genetic backgrounds of mouse models used in research is of utmost importance for the Mutant Mouse Resource & Research Centers (MMRRC). The MMRRC understands that if research is to be reliable and reproducible, specific quality control measures and testing need to be in place. Models available from the MMRRC repository have well documented defined, stable genetic backgrounds. This strong genetic integrity coupled with quality control measures allows investigators to generate robust and reproducible results for future comparison. To help ensure that MMRRC strains are held to the highest standards to optimize reproducibility of studies, we always recommend receiving MMRRC materials directly from the MMRRC.

 *An electronic document via email is preferred.*